

Crawley U3A

Record of Outing **Group**

Visit to **On**

Receipts

..... tickets @ Each £

Other receipts – please specify

Payments

Hire of coach

Gratuity to driver

Tickets/entry fees - @

Expenses: Telephone calls

Postage

Printing

Others(*please specify*)

Total

Surplus/deficit

Signed Date

Name
(*please print*)